

## EVENT BARTENDER (part-time)

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### **JOB BRIEF**

We are looking for an outgoing and personable bartender who will provide high quality customer service and an excellent guest experience. The Event Bartender will oversee and train other bartenders, complete closing duties, as well as final lock-up. Playing a key role in our overall guest experience, great event bartenders will be able to create and recommend classic and innovative drinks to enhance the customers' experience, while displaying utmost professionalism as a venue representative for clients as they conclude their event.

### **COMPENSATION**

Wage: \$8/hr, share of prepaid gratuities, cash tips and credit card gratuities during events

*Should there be an event with exceptional tips beyond standard tipping, it is encouraged to recognize event staff efforts contributing to the exceptional bar service. Naturally, if asked to pass a tip to event staff member(s) that should always be done.*

### **RESPONSIBILITIES**

- Arrive on time for shifts, ready to stock the bar, count your cash drawer, check levels of CO2, soda syrups, etc and complete anything else that should be done in advance for a successful bar service
- Prepare beverages based on fête approved serving sizes and Check ID prior to serving alcohol to ensure those guests are of legal drinking age
- It is very important to fête that bartenders remain guest focused and nurture an excellent guest experience through positive and professional interactions, despite any personal feelings. This includes but is not limited to making conversation, offering drink recommendations, and generally being a friendly face for the customer
- Assist with additional event prep, change over and closing duties including but not limited to: setting up, moving and storing tables/chairs, clearing tables of garbage and glassware, using the floor scrubber, and removing table cloths
- Assist with additional facility cleaning including but not limited to: clean up bodily fluids including vomit, cleaning and stocking bathroom, and sweeping and mopping floors
- Maintain a safe environment by identifying & dealing with problem clients including escorting off the premises if needed
- Restock and replenish bar inventory and supplies, according to fête's restocking guidelines for using older inventory before newer inventory
- Keep bar area clean in accordance with the company's guidelines as well as the requirements of the local health department
- Maintain an accurate drawer throughout the evening and be accountable for any/all discrepancies in the final tally. Discrepancies over \$15 will be taken from bartender paychecks evenly, according to hours if the drawer(s) were shared, or from the relevant bartender if drawers were not shared
- Develop an efficient work pace that keeps the customers satisfied at all times

### **REQUIREMENTS**

- High school diploma/GED
- Resume and at least 2+years' experience as a bartender
- Complete/provide valid Learn2Serve course certificate and bartender's license with the Village of Wales upon hire
- Excellent knowledge of mixing, garnishing and serving drinks
- Have access to a computer and/or phone to access scheduling & messaging app/website and be comfortable with utilizing our point of sale system
- Positive attitude and excellent communication skills
- Ability to keep the bar organized, stocked, and clean
- Ability to move and manipulate full half barrels and cases of beer/wine, among other heavy objects